



SUGARWOOD HOMEOWNERS ASSOCIATION

Board of Directors Meeting Minutes

September 13, 2021 at 6:30 PM Venue: Zoom.

Directors:

- Brad Rector btrector@outlook.com
- David Smith davidsmith3@outlook.com
- Jessica Clark jessicamclark33@gmail.com
- Michelle Bell mlb483@gmail.com
- Paul Hester pdhester@gmail.com absent
- Shane Pohlmann dying2ski@yahoo.com
- Tim Phillips tgphillips@icloud.com

1. Call to order and declaration of quorum of directors'at 6:35 PM.
2. Presentation & Approval of minutes from prior meeting on August 9, 2021 - Approved
3. Open Issues
 - i. Signage Updates – front entrance signs are tentatively approved. Rec area signs are not approved. The Town of Farragut prohibits signage staked into the ground. It must be adhered to a structure. To approve the signage plan for the main entrance, we must present a plan for lighting, landscaping, and the signage. Currently, one of the four lights are out, the old lights need to be moved so they will point on the sign. The old lights are large and could use refreshed as well. Cost would be approximately \$200 to replace them. Everyone agreed that was a minor cost and to proceed with updating the lighting to something more modern and energy efficient. Additionally, need shrubs that are low to no maintenance and maintain a height of approximately 3 feet or less for under the sign so that they do not grow above the signage.
 - ii. Diving Board – Tabled for next meeting when Paul can attend.
 - iii. Fall Neighborhood Yard Sale – Saturday, October 2nd – Shane notified the paper.
 - iv. Bathroom Updates - Replace stall shower curtains with doors, remove lockers, paint walls, paint floors if necessary, put some edging around base of the walls, replace vents, replace changing table in women's restroom and install changing table in men's restroom. New bathroom fixtures should be rust resistant.
 - v. Wish List
 - i) tennis court lights were not working on 9/12/21. Tennis court nets are separated at the bottom and possibly in need of repair/replacement.
 - ii) New lights over the pool. The current lighting does not provide enough light to see the bottom of the pool at night.

- iii) Obtain quote for electrical to be run for a gate to enter the rec area
- vi. Chlorine Supply Status – Defer to next meeting when Paul can attend.

4. New Business

- a. Financial Report, Budget, Dues & Invoices
- b. Request for pool party September 25th. Will the pool be open? – Confirm with Paul that we can staff the pool the remainder of September.

5. Committee Reports

- a. Decorating Committee
 - i. See 3.i. Signage Updates
 - ii. Status of attachment of picnic tables to the concrete in outdoor pavilion. – Completed.
 - iii. Status of benches – Estimated to arrive 9/13, but now “delayed”.
 - iv. It was mentioned that the lights at the outdoor pavilion were falling, and wires exposed, as well as outlets that were meant to be watertight are coming off the wall. What are the next steps for repair?
 - i) Tim tightened the electrical boxes to the pillars.
 - ii) Lighting needs to be replaced – both outdoor flood and can lights in the ceiling of the pavilion
- b. Planning Committee
 - i. SHA Planning Committee Reporting – 9 applications: 4 reviewed and approved, 1 withdrawn, 2 pending additional information from the applicant, 2 pending approval from 2 planning committee members.

6. Next SHA BOD Meetings (date, time & location) at 6:30 October 11th via zoom.

7. Adjournment @ 8:06 pm

¹2017 Bylaws, Article VI, Section 3. Quorum “A majority of the directors shall constitute a quorum...” ²2017 Bylaws, Article IV, Section 3. In the event of ...resignation ...of a director, his successor shall be appointed by the remaining members of the Board and shall serve the unexpired term.