



Board of Directors Meeting Minutes

September 1, 2020 at 7:00 PM

Venue: Zoom

Directors:

- Chet Carbaugh chet.carbaugh@charter.net
- Roxana Ceausu roxy_jc@yahoo.com absent
- Jessica Clark jessicamclark33@gmail.com
- Paul Hester pdhester@gmail.com
- Tim Phillips tgphillips@icloud.com
- Shane Pohlmann dying2ski@yahoo.com
- David Smith davidsmith3@outlook.com

- 1) Call to order and declaration of quorum of directors¹ 6:40 PM Shane
- 2) Presentation & Approval of minutes from prior meeting Shane
 - a) September 1, 2020 SHA BOD meeting minutes approved with agreed upon revisions to notes about financials. Tim
- 3) Welcomed David Smith, SHA BOD Treasurer Tim
 - a) David Smith, CPA was nominated and appointed by the BOD to serve the unexpired term (2019-2020) of Brian Broadhurst, former SHA BOD Treasurer, who resigned due to work demands
- 4) New business Tim
 - a) Financial Report, Budget, Dues & Invoices
 - i. Net wages have substantially exceeded that budgeted due to the Tennessee Pledge and Knox County Health Department (KCHD) COVID-19 guidelines, to employ Safety Protocol Managers (SPM) in addition to the lifeguards. As a result, actual net wages almost doubled that budgeted.
 - ii. Due to a later opening of the pool and curtailed hours, utilities cost savings have been realized of approximately; utilities Jan-Aug 2020 are approximately 60% of that incurred during Jan-Aug 2019.
 - iii. SHA Invoiced Dues 82% of Sugarwood Homeowners timely remitted their 2020 annual dues. Another 7% remitted their dues after follow-up statements were issued. Only one Delinquent SHA Member account had to be referred to our attorney for enforced collection. Three of the liens filed in 2018 and 2019 against delinquent SHA member accounts are continuing.
 - b) Planning Committee
 - i. SHA Planning Committee Reporting
 - ii. Irrigation at the pool – irrigation system has been turned off. Having to dig it up and fix it. Billed in August, 2020.

¹ 2017 Bylaws, Article VI, Section 3. Quorum “A majority of the directors shall constitute a quorum...”

c) Yard Sale – The board considered and a majority voted against sponsoring the Fall Sugarwood garage sale, due to the COVID-19 risks.

5) Newsletter – To be sent in the Fall. Jessica

6) Next SHA BOD Meetings (date, time & location) at 6:30 October 6th online via Zoom, due to COVID-19

7) Adjournment 8:44pm Shane