



Board of Directors Meeting Minutes

May 5, 2020 at 6:30 PM

Place: Zoom

Directors:

- Brian Broadhurst jbrianbroadhurst@gmail.com
- Chet Carbaugh chet.carbaugh@charter.net
- Roxana Ceausu roxy_jc@yahoo.com
- Jessica Clark jessicamclark33@gmail.com
- Paul Hester pdhester@gmail.com
- Tim Phillips tgphillips@icloud.com
- Shane Pohlmann dying2ski@yahoo.com absent

- 1) Call to order and declaration of quorum of directors¹ at 6:39 PM Tim
- 2) Presentation & Approval of minutes from prior meeting Jessica
 - a) April 7, 2020 Annual Members Meeting
- 3) Open issues Paul
 - a) Pool resurfacing; complete. Pool water is stabilizing and should be stabilized by the earliest day that the Knox County Health Department may permit opening the pool, May 29th.
 - ✚ Paul to contact pool company, Fox Pools, to see if they can get the part for the leak.
 - b) Pool sign; Chet provided the BOD with size and cost information on new signs. The proposed entry sign at the rec area is 24x48. The BOD agreed with black, gold and white/cream. Estimated cost is \$5,270 + sales tax. Budget is \$5,239. Chet will ask vendor to discount signs to \$5,239 as budgeted.
 - ✚ Since BOD agreed with the design and color; Chet was authorized to proceed if vendor agrees to limit cost to \$5,239.
 - c) Lifeguard pay; BOD agreed to wage increase from \$9/hr. to \$10/hr, which would be within the budget. We now have 5 lifeguards with certifications and 2-3 with extensions

¹ 2017 Bylaws, Article VI, Section 3. Quorum “A majority of the directors shall constitute a quorum...”

on certifications per Knox County Health Department that are returning from last year. Potentially 2 more lifeguards, once they can get certified.

4) New business


a) Financial Report, Budget, Dues & Invoices

Brian

- i) Grounds maintenance payment for March to be disbursed.
- ii) As of 5/5/20 the SHA has collected 82% of total SHA member's dues.
- iii) Two work in progress payments have been made re the pool resurfacing project.

b) Associate Member Applications

Chet

-  Brian will contact the applicants and communicate the delay in pool opening due to Health Department Guidelines as a result of Covid-19.

c) Ground Maintenance

- i) Irrigation system will be turned on at the entrance of the neighborhood this week and has been turned on in the rec area.

d) Pool and Rec Area Opening Discussion

- i) Schedule a meeting for the last week of May to discuss pools opening. Tentative meeting for May 26th if Phase One 1 has not extended. If it has, then the BOD will hold its next regularly scheduled monthly meeting on our normal time on 6/2/20.
- ii) Recently have received 2 key card forms in the P.O. Box. Also have a stack of applications for non-resident limited memberships for the pool.

-  Tim will update the application form on the Sugarwood website for 2020.

- iii) Put on agenda for May 26 to discuss accepting applications for non-residents. Shane motions for not approving any outside residents this year with the Covid guidelines. Don't want to deny a Sugarwood resident access to the pool if non-residents are using. The people that have sent the forms will have their keycards activated soon because we will be opening the rec area.

i) Rec Area access during COVID -19

- (1) Pavilion – Outdoor pavilion can be used without tables.
- (2) Fire Pit area - Closed
- (3) Tennis courts and Basketball Court– Open subject to Knox County Health Department Guidelines, with a “Use at Your Own Risk” notice.

Brian

- (4) Swing set – closed per Knox County Health Department Guidelines.
 - (5) Announce openings on the Facebook page. Jessica
 - e) Social (Calendar – Roxana, Facebook, Newsletters - Jessica) Shane
 - (1) Pool Opening – subject to Covid-19 and Knox County Health Department Guidelines
 - (2) Memorial Day – May 25th
 - (3) 4th of July
 - (4) Labor Day/ Pool Closing – September 7th
 - (5) Fall Garage Sale – October 10th
 - (6) Fall Festival – October 17th / Rain Date October 31st
 - (7) All Sugarwood Coffee Club meetings are on the 2nd Tuesday of every month
 - f) Pierce Broadhurst presented proposed BSA Eagle Scout project - bat boxes in the Rec Area. He is currently working toward Eagle Scout and must do a project that benefits his community. Gives a home for the bats and reduces insects during the summer so the SHA residents may not have to wear chemical insect repellants. Each bat box will be 4x4 about 12 feet off the ground; anchored into the ground with concrete; weather proofed, so no maintenance. Pressure treated lumber is used, sealant is applied, and exterior paint is used, which will be a dark color to keep the bats warm inside. The box opening is 2 inches wide, with a predator guide on the bottom. Each bat box can hold 10-30 bats. Triangular placement along the tree line will cover the recreation area. Construction and installation this planned for this summer. The estimated cost of the project is \$205, but sponsors such as Home Depot may donate up to \$50 in supplies and Lowe's may donate up to \$100. Pierce requested a donation from the board. Tim motioned for SHA to match half the cost. Shane and Roxana second the motion. BOD unanimously approved.
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- 5) Book Club meets every 3rd Thursday of every month
 - 6) Next SHA BOD Meetings (date, time & location) – June 2nd/ July 7th/ all Board Meetings are held at Broadhurst Residence at 6:30 PM, or via Zoom if social distancing guidelines due to Covid-19 are still in place.
 - 7) Adjournment 8:52 PM