



Board of Directors Meeting Minutes

March 8, 2021 at 6:30 PM

Venue: Zoom.

Directors:

- David Smith davidsmith3@outlook.com
- Jessica Clark jessicamclark33@gmail.com
- Michelle Bell mlb483@gmail.com
- Paul Hester pdhester@gmail.com
- Roxana Ceausu roxy_jc@yahoo.com
- Shane Pohlmann dying2ski@yahoo.com
- Tim Phillips tgphillips@icloud.com

- 1) Call to order and declaration of quorum of directors¹ - All present 6:36 PM
- 2) Presentation & Approval of minutes from prior meeting on February 8, 2021 Approved
- 3) Old Open Issues - None
- 4) New business
 - a) 2021 Financial Reports, Budget, Dues & Invoices
 - i. Review last month's financials & current year budget.
 - ii. TN Annual Report completed due NLT April 1st
 - a. Prepare and file after the annual election of corporate officers.
 - iii. U.S. Form 1120-H was already completed, due NLT April 15th
 - iv. No TN F&E Tax Return required for qualified HOA.
 - b) Committee Reports
 - i. Grounds Maintenance and Improvements
 - a. Lawn Service
 - 1 Presley's 2021 Lawn Service Estimate_\$10,200
 - 2 2020 concerns/complaints addressed with Mr Presley
 - 3 2021 Presley's - SHA Independent Contractor Agreement
 - ii. Pool & Recreation Area Maintenance

2017 Bylaws, Article VI, Section 3. Quorum "A majority of the directors shall constitute a quorum..."² 2017 Bylaws, Article VIII, Section 2. Election of Officers. The election of officers shall take place at the first. meeting of the Board of Directors following each annual meeting of the Association. ³ Unified Restrictions Article 25; 2017 Bylaws Article X

- a. Key Card activation, cancellation and maintenance. New batteries need to be ordered. Chet Carbaugh will continue to maintain key cards through the end of the year.
 - b. Discussion for new solenoid, budgeted at \$1,300, for key cards to be able to exit without cards.
 - c. Motor rebuilding for pump budgeted at \$1,600 discussed
 - d. Removing of painted lines on pool deck if necessary
 - e.
- c) Social (Calendar, Facebook & Newsletters)
- i. The official Sugarwood Facebook <http://www.sugarwood.org> is a place for Sugarwood residents to promote neighborhood events, share pictures, positive ideas and thoughts and inspire a sense of community.
 - a. Issues requiring consideration by the BOD should be submitted to the SHA BOD via postal mail or email sugarwoodboard@sugarwood.org
- d) Playground Exploration Committee
- i. Forming the committee, 3 requests from the neighborhood were received and approved. The Playground committee will include 2 board members and 3 non-board members.
- e) Pickleball court discussion
- f) Tennis court issues with major cracks and costs addressed. Drainage problems cause new cracks and old ones to worsen. Previous repairs did not last more than few months.
- g) Planning Committee
- i. SHA Planning Committee Member Assignment
 - ii. SHA Planning Committee Reporting
 - iii. SHA Planning Committee Reporting Volunteers
- h) Volunteer Workday set for April 17, 2021/ rain date of April 24th at 9 am
- 6) Next SHA BOD Meetings (date, time & location) at 6:30 April 12th online via Zoom, due to COVID-19
- 7) Adjournment

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