



SUGARWOOD HOMEOWNERS ASSOCIATION

Board of Directors Meeting Minutes

June 14, 2021 at 6:30 PM

Venue: Zoom.

Directors:

- David Smith davidsmith3@outlook.com
- Jessica Clark jessicamclark33@gmail.com Absent
- Michelle Bell mlb483@gmail.com
- Paul Hester pdhester@gmail.com
- Roxana Ceausu roxy_jc@yahoo.com
- Shane Pohlmann dying2ski@yahoo.com
- Tim Phillips tgphillips@icloud.com

- 1) Call to order and declaration of quorum of directors¹ at 6:46 PM.
- 2) Presentation & Approval of minutes from prior meeting on May 10, 2021
- 3) Old Open Issues
 - i. Striping the pickleball court, Tim has requested quotes, but since it's a small project, contractors are not responsive.
 - ii. Replacement of picnic tables from rec area approved \$1,636 & ordered by Tim.
 - iii. Repair of leaking sink, Paul has called plumber.
 - iv. Replacement of toilets at pool deferred since they are functional.
 - v. Michelle got quote for painting of pool fence, ~\$7K determined to be too expensive due to current deterioration; painting deferred to July BOD meeting since Jessica is getting another quote.
 - vi. Quotes >\$10K for locking gate at recreation area parking lot entrance determined to be too expensive, since it's not budgeted, deferred.
 - vii. Michelle presented signage updates from that presented last year by Chet. Bart at TOF indicated proposed replacements should be ok, but still must go through formal TOF approval process.
 - viii. Repair of rec area planter, quote of \$800 approved, Roxana scheduled dates June 21-26.

- 4) New business
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- a) 2021 Financial Reports, Budget, Dues & Invoices
 - i. David presented review of last month's financials vs. current year budget
 - ii. Tim addressed two Delinquent Accounts collected ~\$5k. Two multi-years delinquent accounts collected; one involved a previously filed lien re >5 years delinquent collected as a condition precedent to owner's sale of property.
 - iii. 2021 SHA delinquent accounts to be referred to attorney for legal enforcement.
 - b) Committee Reports
 - i. Grounds Maintenance and Improvements - Michelle noticed and requested approval to replace one of the shrubs near the outdoor pavilion.
 - ii. Decorating committee, nothing new - **Michelle**
 - iii. Pool & Recreation Area Maintenance – **Paul**
 - iv. Key Card activations, deactivations and maintenance issues, Chet's suggestions discussed; David will coordinate with Chet in bulk once a week; Tim will handle during David's absence.
 - a. Next year notice to be made in Newsletter and on Facebook re due date of annual dues, date key cards of delinquent accounts will be deactivated.
 - v. Traditional pool date closing has been Labor Day, primarily due to availability of lifeguards. Previously only a few members indicated that they would like the pool to be open on the weekends after Labor Day weather permitting.
 - a. Paul to inquire with lifeguards that may be available.
 - b. Recommendation to close the pool on Father's Day due to a lifeguard problem was not accepted.
 - c. BOD resolved to hire at least a couple more guards for next year.
 - d. Paul mentioned an additional pool maintenance issue with big pump needing leak repair that would require shutting down pool for part of a day.
 - vi. Swim meets home dates are scheduled for 6/10, 7/15 and 7/22
 - c) Social (Calendar, Facebook & Newsletters)
 - i. The official Sugarwood Facebook <http://www.sugarwood.org> is a place for Sugarwood residents to promote neighborhood events, share pictures, positive ideas and thoughts and inspire a sense of community.
 - iv. Issues requiring consideration by the BOD should be submitted to the SHA BOD via postal mail or email sugarwoodboard@sugarwood.org
 - d) Playground Exploration Committee report deferred to next month since neither Roxana or Jessica were available.
 - e) SHA Planning Committee Report by Tim re new submissions/ approvals
- 6) Next SHA BOD Meetings (date, time & location) at 6:30 July 12th via Zoom.
- 7) Adjournment @ 9:15 PM

¹ 2017 Bylaws, Article VI, Section 3. Quorum "A majority of the directors shall constitute a quorum..." ² 2017 Bylaws, Article VIII, Section 2. Election of Officers. The election of officers shall take place at the first meeting of the Board of Directors following each annual meeting of the Association. ³ Unified Restrictions Article 25; 2017 Bylaws Article X