



## SUGARWOOD HOMEOWNERS ASSOCIATION

### Board of Directors Meeting Minutes

July 12, 2021 at 6:30 PM Venue: Zoom.

#### Directors:

- Brad Rector [btrector@outlook.com](mailto:btrector@outlook.com)
- David Smith [davidsmith3@outlook.com](mailto:davidsmith3@outlook.com)
- Jessica Clark [jessicamclark33@gmail.com](mailto:jessicamclark33@gmail.com) Absent
- Michelle Bell [mlb483@gmail.com](mailto:mlb483@gmail.com)
- Paul Hester [pdhester@gmail.com](mailto:pdhester@gmail.com)
- Shane Pohlmann [dying2ski@yahoo.com](mailto:dying2ski@yahoo.com)
- Tim Phillips [tgphillips@icloud.com](mailto:tgphillips@icloud.com)

1. Call to order and declaration of quorum of directors'at 6:35 PM.
  - a. Resignation of Director/Officer – David Smith stepped down from the Treasurer position but would like to remain on the board as a Director at Large. Tim made a motion and Shane seconds to nominate Brad Rector as Treasurer for the remainder of the term. Approved by all 4 board members.
  - b. Resignation of Director/Officer – Roxana Ceausu resigned from the board leaving the Secretary position vacant. Tim made a motion and Shane seconds to nominate Jessica Clark Secretary for the remainder of the term. Approved by all 4 board members present.
2. Presentation & Approval of minutes from prior meeting on June 14, 2021
3. Open Issues
  - a. Striping the pickleball court – won't be able to be completed until the spring due to backlog - Tim
  - b. Replacement of picnic tables from rec area, ordered 6/14/21, ETA ~6 weeks – Tim
  - c. Painting of pool fence – postpone discussion until 4<sup>th</sup> quarter this year when planning for the 2022 budget - Tim
  - d. Quotes for locking gate at rec area parking lot entrance – may go on the list of items to be voted on for the Special Assessment. Will discuss again in September – Jessica
  - e. Signage updates – Michelle motions to approve the redesign, replacement, and relocation of entrance sign to the low wall and replacing the sign to the rec area.
    - i. Entrance sign – Qty 2: 17”x.5”, Flat-Cut Acrylic Letters, Painted White, Caslon Font, “SUGARWOOD”. 4 board members approved, 2 disapproved. Sign is under budget, and therefore Michelle will proceed with the new signage.
    - ii. Rec Area sign – Qty 1: 24” x 36”, HDU Routed Custom Shaped Sign with Sandblasted Texture BG, Painted 3 Colors: Black, Gold and White, font to

match front entrance sign. 4 board members approved, 2 disapproved. Sign comes under budget, and therefore Michelle will proceed with the new signage.

- f. Repair of rec area planter, quote of \$800 approved, Roxana scheduled June 21-26 – Michelle is confirming that it has been done.
- g. Key Card activations, cancellations and maintenance issues – Shane
- h. New telephone # (865) 671-1598, internet and security cameras at pool – Shane

#### 4. New Business

- a. 2021 Financial Reports, Budget, Dues & Invoices
- b. Review last month's financials & current year budget – David/Tim
- c. Delinquent Accounts:
  - i. 2 multi-year delinquent accounts, both of which have liens filed
  - ii. 2 current year delinquent accounts referred to attorney for legal enforcement
- d. Waste Service Contract - exploring to see if there's anyone cheaper – Shane
- e. Home swim meets are scheduled for 7/15 and 7/22 – Michelle

#### 5. Committee Reports

- a. Grounds Maintenance and Improvements - Michelle noticed and requested approval to replace one of the shrubs near the outdoor pavilion.
- b. Decorating committee, nothing new - Michelle
- c. Pool & Recreation Area Maintenance – diving board -called 2 local companies about getting the deep well measured – Paul
- d. Planning Committee – Tim

6. Next SHA BOD Meetings (date, time & location) at 6:30 August 9th via zoom.

7. Adjournment @ 8:02 PM

2017 Bylaws, Article VI, Section 3. Quorum “A majority of the directors shall constitute a quorum...” 2017 Bylaws, Article IV, Section 3. In the event of ...resignation ...of a director, his successor shall be appointed by the remaining members of the Board and shall serve the unexpired term.