



# Sugarwood Homeowners Association

## 2017 BOD Meeting Minutes

**Month:** August  
**Date:** 08/29/17  
**Location:** Recreation Center – 12137 Butternut Circle

**Attendees:** Chet Carbaugh  
Roxana Ceausu  
Paul Hester  
Heather La Charite'  
Tim Phillips  
Shane Pohlmann

**Called to Order** by Shane Pohlmann **Time:** 6:39 p.m.

Approval of agenda & approval of July, 2017 minutes- motion made & seconded

### Open Issues:

- A. Update on payment status of delinquent homeowner. Still unpaid. Chet has been in communication with him, and Chet will attempt to pick up the check from the homeowner.
- B. Key cards / access hardware / safety issues – HOA purchased laptop necessary for key card administration. Paul and Shane will send dates to Rick to schedule date for him to train them on turning on the key cards since HOA now has laptop. Paul will fix the main pool gate latching problem. No decision reached about outside bathroom (unusable with key card reader installed.) All other maintenance issues resolved.
- C. All complaints about homeowner's and commonly-owned property have been resolved.
- D. Granite – The sealant was applied in April. New cracks exist. The business is now defunct. No legal recourse, though Chet will contact Superior Stone and Cabinet.
- E. 2018 Signage mandate- BOD will begin to research cost to include in 2018 budget.
- F. Outdoor furniture – Roxana is ordering four benches; Paul is researching purchase of tables/chairs to replace the existing resin furniture.

### New Business:

- A. Financial reports & residents paid-to-date (Tim)  
Tim is working to restore historical financial data from USB that was blank. Twenty four residents (To whom Sugarwood HOA has standing to compel payment) remain unpaid. Tim prepared invoices for delinquency. If unpaid in 30 days, BOD will retain attorney to compel payment.
- B. NHC expansion – Shane's contact will not return her calls. She will continue to contact.
- C. Sugarwood Planning Committee – Shane will request a report from the Planning Committee (due before next BOD meeting) that lists the members, term of service, and actions taken throughout the year.
- D. Committee reports –
  1. Grounds & Maintenance – Nothing to report
  2. Pool & Recreation – Pool will close on Labor Day.

Paul requests further agenda items to discuss increase in lifeguard wages & to keep pool closed on weekdays in 2018 after school begins. (Difficult to obtain lifeguard coverage)

3. Recreation & Newsletter – October 29<sup>th</sup> selected for Fall Festival. Shane will distribute paper copies of the newsletter. Heather gave her the checklist of homeowners who requested paper copies.

**Next meeting:**

Tuesday, September 26<sup>th</sup> 6:30 p.m. pavilion

Tuesday, October 24<sup>th</sup> 6:30 p.m. pavilion

**Adjournment Time:** 8:27 p.m.