



Sugarwood Homeowners Association

February 2017 BOD Meeting Minutes

Month: February
Date: 02/28/17
Location: 12125 Broadwood
Attendees: Brian Broadhurst
Chet Carbaugh
Roxana Ceausu
Paul Hester
Heather La Charite'
Tim Phillips
Shane Pohlmann

Call to Order by Shane Pohlmann

Time: 6:35 pm

Approval of agenda and January, 2017 minutes

Motion made by Chet and seconded by Shane. Both votes carried.

New Business:

- A. Financial reports – Tim gave financial reports. SW HOA receipts through February 27th are up from same period last year. Presumably, this is attributable to stronger language on the invoice. BOD will issue 2nd invoices on 3/31 with interest assessed. The third invoice will contain notice of lien to be filed.
- B. Complaints - Shane addressed complaints that she received via Ron. All subsequent complaints must be directed to a current board member or sent to the Sugarwood e-mail address.
 - a. Paul Hester will continue to monitor communication received via our official e-mail address. If a director would like to access the e-mail, please contact Paul for the password.
 - b. Discussed resident violations and how they will be handled. (Individual board member will handle one; friendly notices in newsletter for others.) Discussions tabled about an attempt in the future to amend Covenants.
- C. Committee reports
 - 1.) Grounds Maintenance - Chet
 - i. 448 Sugarwood light is blinking. Chet is working with Mitchell to discuss repair and possible upgrade to LED. Also getting a quote for complete upgrade.
 - ii. Chet has a donation of four electric poles and sixteen lights. BOD discussed the appropriate and safe storage of the poles. (Will store at the recreation area until we can budget for installation.)
 - 2.) Pool & Rec – Paul and Brian

- i. Paul is contacting Prism Pool for quote on acid washing the pool.
 - iii. The cost will be in vicinity of \$4,000.00 Since this is a non-budgeted item, BOD will try to find some deferred maintenance that can be extended to free some cash.
 - iv. While pool is emptied, Prism will also repair lights.
 - v. Target date of pool maintenance is end of March. Water will have to be turned on for the rec center.
 - vi. Target pool opening date is May 24th.
 - a.) Paul requested that newsletter contain a call for any neighbor who is interested in lifeguarding this summer.
 - b.) Brian will be unavailable during much of April and May. Discussion about when lifeguard certification will occur.
- 3.) Social/Calendar/Newsletter (Heather, Roxy)
- a.) Calendar:
 - 1.) Easter egg hunt – April 1st 3:00 pm. Rain date is April 2nd at 3:00 p.m.
 - 2.) Subdivision yard sale – April 29th
 - 3.) Target pool opening date – May 24th
 - b.) Newsletter-
 - 1.) Items to be included in March newsletter: Call for lifeguards; “please slow down and don’t park on the grass”; “please walk/ride/bike/run on the appropriate side of the street”; “please complete the survey”
 - 2.) March newsletter will be last paper copy unless residents request printed copy.
 - c.) Surveys – 10 surveys returned (from 30 dues remitted.) None selected “paper newsletter”
 - d.) Discussion about Community Service participants. They must be under the direct supervision of a current board member or an agent that BOD has designated. No minor is allowed to have keys to the recreation or storage areas. Shane will discuss parameters of current community service participants with 2016 BOD members.
- 4.) Chet verified that Sugarwood Stingray insurance is acceptable. Tim will scan policy and store on SW laptop.

Open Issues:

- A. Key cards – Shane will follow up with Rick Bullock as to status of key cards. The board desires demonstrated success by March meeting or to pursue refund.

Adjournment:

Next meeting: Mar 28th 6:30 p.m. 304 Bigtree (La Charite’ residence)

Time: 8:21 p.m.