



Board of Directors Meeting Minutes

April 2, 2018 at 6:30 PM Place: 12122 Butternut Circle

Attendees:

- Brian Broadhurst jbrianbroadhurst@gmail.com
- Chet Carbaugh chet.carbaugh@charter.net by phone
- Roxana Ceausu roxy_jc@yahoo.com
- Paul Hester pdhester@gmail.com
- Tim Phillips tgphillips@icloud.com
- Shane Pohlman dying2ski@yahoo.com

1) Call to order 6:45 PM Chet

2) Approval of Minutes, motioned carried Chet/Tim

3) Open issues

Grounds/Maintenance discussion Chet

- a) Key Card/ Locks Update – 8 deadbolts are ready to be installed (not to be installed on outside bathroom and tennis court). 2nd key will be used for pump house only. Chet also updated BOD on functionality of key cards. Chet
- b) Street Light Update are now marked. LCUB and Mitchell Electrics are coordinating on 2 new LED lights to be installed by April 15 and then new LED conversion completed this week. Chet
- c) Mowing - Scope of work letter to be completed by Chet Chet
- d) Water backflows – completed by Paul Paul
- e) 2018 SHA Limited Memberships
 - (1) Copy of Stingrays agreement has been signed and sent in Chet
 - (2) Non-Resident Limited SHA Memberships further discussion still open (<12 associate members).

4) SHA Planning Committee update, first meeting last month. Approval for fence extension at 307 Big Tree Dr. Chet/Paul

5) Follow up on wind screens to be ordered by Paul Paul

6) New Business

a) Financial Report, Budget, 2018 Dues Invoices

Tim/Brian

- i) 033118 YTD Statement of Receipts & Disbursements
- ii) 033118 YTD Statement of Income & Expenses
- iii) 033118 Statement of Assets, Liabilities & Equity
- iv) 033118 YTD 2018 Sugarwood Owners Invoiced Dues & Payments
- v) Status re legal action on prior year delinquent accounts
- vi) 2018 SHA member dues invoice follow-up (74 accounts overdue)

Original Invoice dated February 12, 2018, 'Due on Receipt'. Past Due notices to be issued week of April 12th.

- vii) Assessments not paid within 30 days of invoice are delinquent and subject to a 10% per annum interest charge¹.

b) Committee Reports discussion

- i) Pool & Recreation Areas – damage to surface, plaster and tile to be fixed Paul
- ii) Website updates – nothing to report Paul
- iii) Posting Annual Meeting & BOD Meeting Minutes - nothing Paul
- iv) Social (Calendar, Facebook & Newsletters) – next event May 24th pool opening

Shane

c) Other Issue(s)

7) Next SHA BOD Meeting (date, time & location) – May 7 at Broadhurst residence 6:30 pm

8) Adjournment 8:03 PM

Tim/Chet

¹ Article X, 2017 Bylaws; consistent with Article XI of the 2007 Bylaws