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*Sugarwood Homeowners Association*

*Key Card Access Agreement*

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By signing this Key Card Access Agreement. The below listed property agrees to the following:

1. Key Card Privileges are granted annually.
2. Key Card Privileges are offered to property owners in good standing with their annual dues.
3. SHA Board of Directors has sole authority to grant or revoke Key Card Privileges.
4. Replacement Key Card for lost, stolen, damaged or destroyed will be \$50 per Key Card.
5. Misuse of Key Cards will result in Key Card Privileges being revoked.
6. Key Cards are to be used by the Property Owners issued the Key Cards ONLY.
7. Any individuals other than authorized Property Owners utilizing a Property Owners Key Card will constitute a Misuse of the key card and will result in key card being revoked.
8. If SHA homeowner property is sold Key Card must be returned to SHA Board of Directors prior to closing of property for reissuance of Key Card to new property owner by SHA Board of Directors. If Key Card not returned to SHA Board of Directors a \$50 key card replacement fee will be charged.

Print Property Address: \_\_\_\_\_

Print Full Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

Please return the Key Card Agreement to the SHA Board of Directors and allow 2-3 weeks for processing and issuance of Key Card.

SHA Board of Directors  
PO Box 22702  
Knoxville, TN 37933